Summary:
The Caribou-Targhee National Forest has a large recreation and trails program, including lands/recreation special uses. This position would learn all aspects of the recreation, trails and special uses programs working with various ranger districts across the forest. Travel to various ranger districts will be required on government time in a government vehicle. Duty station will be Palisades Ranger District in Idaho Falls or Ashton Ranger District in Ashton, Idaho. Currently, there is no vacancy on the Caribou-Targhee to move an intern into, but the forest is interested in training someone for the program. If a position becomes available, this intern would be considered for the position.

Term length is 24 weeks (960 hours total), from late March/ early April – September. Exact start and end dates are dependent on date of hire and completion of required 960 hours of service.

Assignments for this intern during their entire experience would include:

- Learning and working in the Special Uses Database System (SUDS) including creating application through to authorization, cost recovery bills, land use bills, documenting insurance, administered to standard, checking to see if bills are paid, issuing dunning notices, documenting inspections as well as what forms are necessary for various special uses tasks (permits, transfer, application, etc.)
- Writing correspondence and learning the Mercury correspondence database.
- Learning the file codes and filing in the special uses hard files.
- Working with the permit administrators conducting inspections on the ground to receive the bigger picture of how special uses are administered.
- Teaching good communication skills with the public, permittees and permit administrators
- Learning trail maintenance techniques, utilizing livestock, and motorized such as ATV/UTV
- Learning all aspects of developed and dispersed recreation programs including operation and maintenance of recreation sites such as visitor center, boat docks, restrooms, trailheads, picnic areas, campgrounds, and rental cabins; creating operation and maintenance plans, collection officer duties and working with our partners

Qualifications:

- High School Diploma
- Driver’s license required.
- Good written and oral communication skills.
- Good organizational and computer skills.
- Preference is given to applicants with a college degree, or enrolled in a program.
- An independent, self-motivated, creative, and resourceful individual able to work with diverse groups of people.
Program Benefits
- NYC will provide RA with a weekly stipend of $402.50 for a total stipend of $9660.00 (assuming a 24-week term) along with health care coverage, workers compensation, and FICA/Medicare.
- RA will earn Noncompetitive Hiring Authority and Direct Hire Authority upon completion of their 960 hours of service.

Position Requirements
- A desire to serve and promote public land stewardship and an ethic of service.
- Communicate and interact in a positive, professional manner with various internal and external public, including permittees.
- A commitment to the goals of the US Forest Service.
- A cooperative manner and the ability to serve as part of a team.
- The ability to work independently.
- A willingness to ask questions for clarification and job completion.
- Ability to commit to the full term of service.
- Valid driver’s license and good driving record. Drive government vehicle as required for position.
- Must successfully pass a fingerprint criminal history background check provided through PCEI.
- U.S. citizen, national or lawful permanent resident.
- Regular and reliable attendance and dependability.

About the Caribou-Targhee National Forest
The Caribou-Targhee National Forest headquartered in Idaho Falls, ID encompasses about 3 million acres in southeastern Idaho and western Wyoming. The Forest stretches in an arc from the Montana state line on the Continental Divide at the north end, along the Idaho-Wyoming state line on the east, to the Utah state line on the south. The Forest Borders both Yellowstone and Grand Teton National Parks and is actively involved with issues in the Greater Yellowstone Region. The Curlew National Grasslands administered as part of the Caribou-Targhee are the only National Grasslands in the Intermountain Region. Two world famous fly fishing streams (Henry’s Fork and South Fork of the Snake River) are located within the Forest, as well as very diverse wildlife populations (including grizzly bear, lynx and gray wolf). It is home to elk, deer and moose, but not caribou. It is a Forest with spectacular scenery and a variety of resource programs and challenges.

The Forest has about 200 permanent employees and includes seven Ranger Districts: Dubois RD, Ashton/Island Park RD, Montpelier RD, Palisades RD, Soda Springs RD, Teton Basin RD and Westside RD.

Ashton:
The Ashton/Island Park Ranger District currently has two offices, one located in Ashton, Idaho and one located in Island Park, Idaho. Located in Fremont County, Ashton, and Island Park, Idaho are small rural communities located along State Highway 20; a main travel corridor to Yellowstone National Park. The economy of Ashton, as for most of the county, is agriculture; recreation; and/or tourism-based services. Island Park is a resort community.

Ashton boasts a population of about 1,500 people. The nearest large cities are Idaho Falls, Idaho with a population of close to 50,000 (50 miles from Ashton) and Bozeman, Montana with a population of 35,000 (150 miles from Ashton). Salt Lake City is a 4+ hour drive from Ashton.

Ashton has two banks, a grocery store, 2 hardware stores, auto parts stores, an auto repair shop, a variety of eating places — a drive-in, a café, a burger restaurant, a Mexican restaurant, and a pizza parlor with an old-fashioned soda-fountain. Educational facilities include one high school/middle school and one elementary school. Daycare and preschool are available. Medical facilities consist of the Ashton Medical Center, with a pharmacy located inside, staffed full time by a Physician Assistant in association with a doctor from St. Anthony, a dentist office and a chiropractor office. Ashton Living Center is a long-term health care facility. A wide variety of churches are located within Fremont County and Ashton.
Island Park boasts a population of about 250 people, but in the summer, there are over 15,000 people (summer home residents). The nearest large cities are Idaho Falls, Idaho with a population of close to 50,000 (80 miles from Island Park) and Bozeman, Montana with a population of 35,000 (120 miles from Island Park). Salt Lake City, Utah is a 5+ hour drive from Island Park.

Island Park is considered the Gateway to Yellowstone National Park as it is only 28 miles to the West Entrance. Island Park has one bank, a grocery store, lumber and hardware store, an auto repair/parts shop, 10 restaurants, 8 convenient grocery stores along with gas stations, 3 ATV/Jet Ski/Snowmobile Rentals and Sales store, 5 Real Estate offices, 4 Fly Fishing shops located along the Henry’s Fork of the Snake River and 2 Post Office facilities and 1 Library. The Island Park area is noted for the fly fishing on the famous Henry’s Fork of the Snake River and the Big Springs Water Way. Along with camping, hunting, hiking, biking, boating, jet skiing, cross country skiing, and snowmobiling opportunities. Harriman State Park is a wildlife refuge and is located within the boundaries of Island Park.

Commuting distance from St. Anthony (20 min) and Rexburg (30 min).

Palisades:
The Palisades Ranger District encompasses about 450,000 acres in southeastern Idaho and western Wyoming. The District stretches from the Big Hole Mountains at the north end, along the Idaho –Wyoming state line on the east, to McCoy Creek on the south. The District has about 24 permanent employees and several seasonal employees. The world famous fly fishing stream, South Fork of the Snake River is located within the District, as well as very diverse wildlife populations (including elk, deer, bear, mountain goats, lynx, and grey wolf), spectacular scenery, and a variety of resource programs and challenges.

The Idaho Falls Area: The Palisades Ranger District Office is located in Idaho Falls, Idaho. Idaho Falls has a diverse population of over 50,000 people. Sitting astride the Snake River, it is a major business hub as well as cultural center of southeast Idaho. Founded in the 1860’s as a ferry crossing, the community was called Taylor’s Bridge, then Eagle Rock and finally Idaho Falls – named in 1891 for the 1,500 foot wide cataract on the Snake River which is located within the greenbelt area in the center of town.

This city is the state’s third largest, maintains more than 50 parks, three golf courses, a professional minor-league baseball team, aquatic center, Tautphaus Park zoo and regional museum. The Snake River Greenbelt and Parkway traverse the river through downtown Idaho Falls and offers a haven for migrating waterfowl. In addition, the Snake River provides abundant fishing, white water and leisure floating opportunity. The majestic mountains and lush forests offer unlimited recreation opportunity with some of the finest snow-skiing in the Intermountain West, along with solitude of nature through camping, hiking, and horseback riding in areas such as the Big Hole Mountains, Snake River Mountain Range, Palisades backcountry and the West-slope of the Tetons. These scenic landscapes and abundant wildlife lure hunters, artists and photographers from around the world.

The Eastern Idaho Visitor Information Center is hosted by the Caribou-Targhee National Forest, Bureau of Land Management, and Greater Idaho Falls Chamber of Commerce, located in downtown Idaho Falls. The center provides information about the local area as well as Greater Yellowstone-Teton area.


Government Housing may be available.
How to Apply:
Send a copy of your resume and cover letter to javierl@idahoccc.org with the subject line, “Caribou Targhee Application.”

Contact:
Javier Luna
Internship Program Officer
javierl@idahoccc.org
208-805-0325

Kaye Orme
Forest Recreation Program Manager
kaye.orne@usda.gov
208-557-5790